

WASHINGTON STATE - EMPLOYMENT OPPORTUNITY
WASHINGTON SCHOOL FOR THE DEAF
HUMAN RESOURCES
611 Grand Boulevard
Vancouver, Washington 98661-4918
(360) 696-6525 Ext 4326 (V/TTY)

www.wsd.wa.gov

RECRUITMENT ANNOUNCEMENT
Bulletin Number: **0903-LL-OC**

Opening Date: **November 2003**
Closing Date: **Open Until Filled**

POSITION: **Educational Interpreter Consultant Assistant**
Please Note: This is a part-time position (20 hrs/week).
Some travel, evening and weekend work may be required.

SALARY: Range 36 (\$12.63 – 15.95 per hour) This amount includes dual-language pay provision.

LOCATION: This employment register will be used to fill this vacant position at the Washington School for the Deaf in Vancouver, Washington.

WHO MAY APPLY: Interested individuals who qualify may apply. Deaf and Hard-of-Hearing people encouraged to apply.

PRIMARY DUTIES: Serves as a team member on a service delivery team. Works under the supervision of the Educational Interpreter Consultant to assist in providing outreach services to educational interpreters working in the public schools.

QUALIFICATIONS: Two years of college (equivalent of 90 quarter credit hours). Bilingual fluency in American Sign Language (ASL) and English. Experience may be substituted for the education qualification. Must have knowledge of current trends in K-12 educational interpreting and mainstream deaf education models in public schools. Knowledge of computer programs such as Microsoft Office is required.

ASLTA Certification, SCPI training, RID, or NAD IV, V certification desired. Previous ASL or educational interpreter teaching/training skills preferred. Experience with videoconferencing/distance learning a plus.

TYPICAL WORK (to include but not limited to):

- Develops publicity materials for trainings/workshops under the supervision of the Educational Interpreter Consultant.
- Develops and maintains program specific data tracking system of services provided.
- Maintains lists of training/workshop participants, provides nametags, certificates and clock hour/CEU paperwork.
- Maintains mailing lists and filing systems.
- Assists in the development of educational interpreter training materials.
- Assists in providing training to educational interpreters.

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STATE EMPLOYEE BENEFITS: The State of Washington offers a comprehensive, competitive package of benefits to meet the needs of our diverse workforce. These benefits add approximately 30% to employees' base salary. Benefits offered to eligible state employees include medical, dental and vision insurance, as well as life and long-term disability insurance plans.

SPECIAL NOTES:

The Washington School for the Deaf has a restricted smoking policy. Smoking is not allowed in agency facilities, buildings, state vehicles, or on school grounds.

Background inquiries of convictions and pending criminal charges shall be completed on applicants prior to appointment to any and all positions in the Washington School for the Deaf. Information obtained from background inquiries will not necessarily preclude employment, but will be considered in determining the applicant's character. Applicants will be required to sign a release authorizing the background inquiry. Failure to do so shall disqualify the applicant from employment in these positions.

It is a condition of employment that, at the time of appointment to this position, the successful candidate is required to become a member of the collective bargaining unit.

If claiming Veteran's preference, applicant must submit a copy of DD-214.

APPLICATION DEADLINE: Position is open until filled.

WHERE TO SUBMIT

YOUR APPLICATION: Washington School for the Deaf
ATTN: Human Resources
611 Grand Blvd.
Vancouver, WA 98661-4918
April.Rounds@wsd.wa.gov

THE STATE OF WASHINGTON IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, RACIAL AND ETHNIC MINORITIES, PERSONS OF DISABILITY, PERSONS OVER 40 YEARS OF AGE, AND DISABLED AND VIETNAM ERA VETERANS ARE ENCOURAGED TO APPLY. PERSONS OF DISABILITY NEEDING ASSISTANCE IN THE APPLICATION OR TESTING PROCESS, OR THOSE NEEDING THIS JOB ANNOUNCEMENT IN AN ALTERNATE FORMAT MAY CALL (360) 696-6525 EXT 4326 (V/TTY).

APPLICANTS WITH DISABILITIES WILL RECEIVE CONSIDERATION FOR REASONABLE ACCOMMODATION IN THE HIRING PROCESS FOR ANY PHYSICAL, MENTAL, OR SENSORY IMPAIRMENT. APPLICANTS MAY SUBMIT REQUESTS FOR REASONABLE ACCOMMODATION WITH JOB APPLICATIONS TO WSD HUMAN RESOURCES DEPARTMENT. THE DECISION TO GRANT REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.